

GRANT REVIEW CYCLE TIMELINE

2023 Spring Grant Cycle



**BUHL REGIONAL
HEALTH FOUNDATION**

Promoting a Healthy Community

GRANT PROCESS OPEN

Buhl Regional Health Foundation's Grant Application Process begins for the first Grant Cycle of the Fiscal Year 2023.

Date: December 21, 2022

FULL PROPOSAL

If an LOI meets our criteria, the organization is invited to submit a full proposal and will be required to upload supporting documents such as 990, Strategic Plan, Audited Financial Statement, and Operating & Project Budget.

Deadline: March 1, 2023

Site visits: March 9-17

GRANT AGREEMENT

If approved, organizations will receive a detailed Grant Commitment Letter via email to be signed electronically.

BRHF Grant Award Agreement will be sent April 2023

MONITOR & FOLLOW-UP

Staff will review progress reports with the Grantee at the times stated in the Grant Agreement; Interim Report is due **TBD** and Final Report is due **TBD**. Summary Reports will then be provided to the BRHF Grants Committee for discussion of impacts, outcomes, lessons learned and grantee's future eligibility to request funding.

LETTER OF INQUIRY (LOI)

Organizations that meet eligibility criteria are able to submit a Letter of Inquiry (LOI) as first step for a funding request along with an upload of a letter of tax-exempt status which is a requirement for consideration of a full proposal.

Deadline: January 18, 2023

BOARD APPROVAL

Grants Committee presents its recommendations to Board of Directors for approval of grant funding.

Approval Requested at BRHF April Board Meeting

GRANT CHECK PROCESSED

To ensure funding, Grant Agreement must be submitted by the provided deadline. Once the signed Grant Agreement is submitted, the grant payment will be processed.

For more information about grants, visit...

buhlregionalhealthfoundation.org/grants